

~~SECRET~~

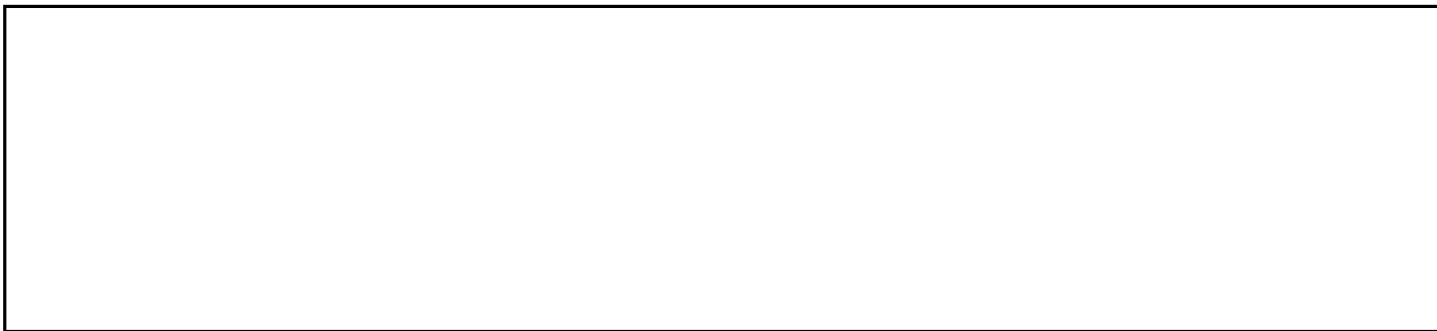
Recommendations and Problems
Monthly Reports for January 1960

MAP LIBRARY DIVISION

PROCESSING BRANCH

The typing pool can no longer assist in preparation of stencils for the Acquisitions Lists. Lack of a typist requires that a cataloger assume this duty in order that publication schedules be met.

25X1



USSR-SATELLITES BRANCH

25X1A9A

25X1A6A

It can be safely predicted that the Branch will be hard-pressed to meet its already scheduled commitments for the remainder of this fiscal year. This is guaranteed by the loss of one slot and the eventual departure of [redacted] No relief is anticipated before [redacted] to the Branch. Meanwhile, [redacted] has been removed from [redacted] to complete [redacted] with a close deadline. The following programs and projects will be directly affected by this overload situation:

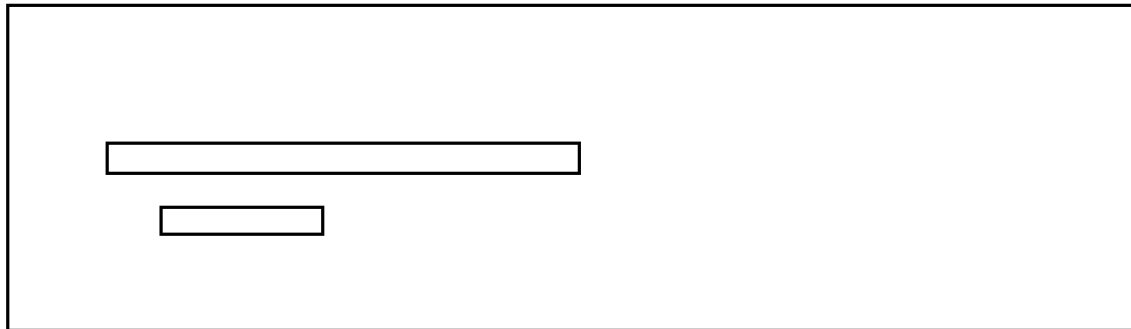
25X1

25X1

25X1A9A

25X1

25X1A9A



~~SECRET~~

CARTOGRAPHY DIVISION (Cont'd)

DEVELOPMENT AND CONSTRUCTION BRANCH

The need for a larger and more accurate globe in the Division manifested itself during the month when the Branch became involved in a rush plotting job. The Branch feels that a sufficient number of occasions arise which require the use of the globe to justify the expenditure. We would like to see this suggestion given careful consideration.

25X1A9A

[redacted] who acts as the D/GC representative at the Intelligence Activities Exhibit (County Fair) reports that the ORR exhibit is in very bad condition. We feel that we reflect the sentiments of the other Area representatives when we recommend that a review of the exhibit be made by the responsible persons and action be taken to put the exhibit in better shape before the next exhibit.

GEOGRAPHY DIVISION

NIS graphic materials recently received from ACIC have been in a rough form -- more nearly comparable to work sheets than to completed proof copies and not acceptable for Chapter IX coordination purposes. The Chapter IX Coordinator will bring this problem to the attention of the ACIC subcommittee member this week and will suggest that the graphics for Chapters IX [redacted]

25X1

[redacted] returned to ACIC for further work.

25X1A9A

The departure of [redacted] has created a staffing problem in [redacted] Existing work commitments make it impossible to assign another analyst to full-time duty to handle incoming material and to maintain the Area's claim on the space. A schedule of coverage utilizing D/GG Intelligence Assistants is being worked out.

25X1

rate of progress but not yet sufficient to permit completion of the whole project in March.

²
~~SECRET~~

~~SECRET~~

25X1A9A

GEOGRAPHY DIVISION (Cont'd)

25X1A9A

The resignation of two typists during the month [] and the expected resignation of two others in the near future make for a very precarious situation as regards shortage of clerical help. The matter is being followed up vigorously with St/A and others.

25X1

COORDINATION STAFF

[]

at a conference on 25 January. A possible change in the presentation of topographic map coverage was also proposed. Both problems will be examined and will be discussed at a later conference.

The typing problem is at the critical stage. A backlog of materials ready for typing is already developing.

EUROPE BRANCH

25X1

Problem in relations with D/GL/P:

[]

FAR EAST/PACIFIC BRANCH

The exceptionally heavy demand for copies of the China Atlas creates the problem of a rerun to supply necessary additional copies.

This item referred to in D/GC under Planning and Development, not properly a D/GG problem at this time as it involves no additional research.

~~SECRET~~